



Annual Campus Security & Fire Safety Report 2010

This document is designed to inform the reader of Baptist Bible College & seminary's compliance with the Jeanne Clery Disclosure of campus Security and Campus Security and Campus Crime Statistics Act, the Pennsylvania Public School Code of 1949, the Pennsylvania College and Security Act and Chapter 33 of the State Board of Higher Education of Pennsylvania, the Federal Campus Sex Crimes Prevention Act of 2002, the Drug-Free Workplace Act of 1988, the Drug-Free Schools and Communities Act of 1989 and the Higher Education Opportunity Act of 2009.

To the students, faculty, staff and visitors of Baptist Bible College & Seminary

Welcome! At BBC&S, we are committed to our vision of “Excellence in biblical higher education for effectiveness in global Christian leadership.” Your safety and security while on campus are paramount to that vision. The campus Safety & Security and Student Development departments work closely together to ensure the well-being of the BBC&S family and provide for a safe, secure campus.

This report provides information regarding crime statistics and safety & security policies and procedures pertaining to BBC&S and is available to students and employees.

At Baptist Bible College, we are dedicated to ensuring the safety of our students. Our Safety and Security Department serves the campus by maintaining a safe and peaceful environment and providing for the following:

- 24-hour campus coverage by trained security personnel
- Enhanced lighting around campus buildings and grounds
- Grounds and buildings continuously patrolled by security guards, on foot and in a security vehicle.
- Residence halls locked and checked continuously through the night.
- All parking lots and walkways on campus well lit.
- Stop signs, crosswalks, and speed limits strategically placed to ensure the safety of both pedestrians and drivers.

While BBC has not experienced a significant number of serious crimes, criminal activity does occur both on campus and in the surrounding community. As such, students and employees must remain vigilant against the possibilities of crime. We believe being aware of your surroundings is key to prevention. BBC&S has policies and procedures to help you know what to do if you experience a criminal act. Please take the time to review these policies and procedures; it benefits us all.

We are pleased to welcome you to BBC&S. We pledge to work with you in making your experience here safe and enjoyable.

Sincerely,

Ken Morris
Director of Campus Safety & Security

EMERGENCY CALLS

Emergency numbers operate 24-hours-a-day. For assistance from Campus Security contact:

On-campus phone: **9200**

Off-campus phone: **(570) 585-9200**

For emergencies requiring police, ambulance and or the fire department: **911**

NON-EMERGENCY CALLS

The campus switchboard can be reached by dialing “0” from any campus phone or **(570) 585-2400** from off-campus, Monday through Friday 8 a.m.—5 p.m.

POLICIES CONCERNING CAMPUS LAW ENFORCEMENT

The enforcement authority of security personnel is guided by the policies established by the Office for Student Development through the Director of Safety and Security. Campus Security report all crimes, accidents, traffic violations, and emergencies for immediate action by institutional, local, state, and federal authorities.

Authority and Jurisdiction

Campus Security personnel do not have police officer status, and do not have the power of arrest; however, BBC&S does have a long-established working relationship with local agencies. Since the College is located within South Abington Township, the South Abington Township Police Department serves as the primary jurisdictional authority responsible for the investigation of criminal matters occurring on campus. The College does not currently have off-campus student organizations recognized by the institution, so no monitoring of off campus criminal activity is necessary. BBC&S is part of the 911 Emergency Notification System.

Reporting

Accurate and prompt reporting of all crimes to Campus Security is encouraged through the use of a comprehensive logbook and accident, theft and incident reports. Appropriate police agencies are involved through the Director of Security. Cases involving more minor offenses such as petit theft, criminal mischief, trespass, disorderly conduct, vandalism, etc... are reported to the local police depending on the nature and seriousness of the offense and joint investigative efforts are deployed to handle these matters. Regardless of the nature of the offense, individual perpetrators may be arrested and charged in accordance with state and local laws. Infractions involving College rules and regulations are promptly reported to the Office of Student Development for disciplinary action.

Awareness

The students have monthly dorm residence meetings in each dorm, and the dorm staff meets on a bi-monthly basis with the Office for Student Development leadership personnel. Security procedures and practices are discussed during these meetings. Fire drills and safety programs are practiced on a regular basis. Baptist Bible College and Seminary provides campus facilities which comply with appropriate fire codes. Appropriate exterior walkways are illuminated by a maintained system of outside lighting. Emergency lighting is also provided on building interiors including campus residences.

DRUG AND ALCOHOL POLICY

Baptist Bible College and Seminary prohibits the possession, use, and sale of alcoholic beverages by students and employees, and will request enforcement of underage drinking laws established by the State of Pennsylvania through the immediate notification of appropriate local and state authorities. Baptist Bible College and Seminary additionally prohibits the possession, use, and sale of illegal drugs by students and employees, and will request enforcement of federal and state drug laws through the immediate notification of appropriate federal and state authorities. A description of drug and alcohol abuse educational programs is available through the College's published "Drug Abuse Awareness and Prevention Program." A copy of this prevention program is included to this report. Information regarding drug and alcohol abuse awareness and prevention programs is made available in compliance with Section 1213 of the Higher Education Act of 1965, as amended, within the drug free campus requirements added by Section 22 of the Drug Free Schools and Communities Amendments of 1989 (Public Law 101-226).

The only prevention program we have in place is having our students in early every night and having tight security keeping non-students off campus after hours at night. The reporting of such an offense would be the same as any other offense. The first contact would be the student's resident director. The director

would contact the Dean of Students, and from there our Campus security office and local Police would be contacted. We do not have any off-campus facilities, so a policy in that area is not necessary. There are counselors on staff and available for a victim of such an offense. Students who are in violation of such an offense will be subject to discipline by the Student Affairs Board with disciplines up to and including possible dismissal. These students are entitled to have others present during the disciplinary proceeding and will also be informed of the final determination of any school disciplinary action taken.

CAMPUS SAFETY TIPS

While the security policies and procedures at BBC&S are designed for your safety and welfare, your help to maintain your own safety both on and off campus by following all security policies and by using common sense safety practices, such as the following:

- Walking and jogging in groups at night
- Reporting suspicious persons to Campus Safety & Security immediately
- Not leaving books, coats, purses, backpacks, lap top computers or any item of value unattended in public areas.
- Faculty/staff keeping their offices locked when unoccupied or when leaving, even for a brief moment
- Keeping keys in a secure place, inaccessible to unauthorized persons
- Locking car doors at all times and securing valuables in the trunk

You may report suspicious persons, criminal activities, or other emergencies by dialing 9200 from any campus phone (from an off-campus phone, dial 570-585-9200). These numbers ring into the Campus Safety & Security, 24-hour-a-day emergency phone. You may also dial 911. Remember, when it doubt...REPORT IT!

THE DRUG-FREE WORKPLACE ACT OF 1988, PUBLIC LAW 100-690

Under the General Provisions of the Reauthorization of Higher Education Act, Baptist Bible College & Seminary has established the following policy. Drug Prevention Program Certification was obtained in September of 1990.

Baptist Bible College & Seminary is an educational institution that desires to be biblical in its teaching and desires to train servants for Christian Ministries. Because of the problems in our society of drug and alcohol abuse, we want our college and graduate students, faculty, administration and staff to be aware of the following:

BAPTIST BIBLE COLLEGE & SEMINARY STANDARDS OF CONDUCT

The College has as its stated purpose the training of men and women for all phases of the Christian ministry. The standard of conduct for Christians contemplating such leadership is considerably higher than the standards of the world. Certain biblical truths are basic to the standards set forth in this document:

- God expects believers to be yielded to Him rather than conformed to the world (Romans 12:1-2). We believe this principle has application to our thinking, appearance, actions, plans for life service and partnership, and many other areas of life
- God expects those who are His to plan their everyday lives as to make no provision which would stimulate them to want to sin, or which would allow the fleshly nature to grow (Romans 13:14);
- God expects His own to yield to Him, to be alive to His every wish (Romans 6:1), to be eager to walk as He walked (1 John 2:6) and to recognize the leadership of those whom He has given to them (Hebrews 13:17).

On the basis of these expectations from the Lord, certain standards of conduct are believed to be an

important part of the effort to establish an atmosphere within which the purpose of Baptist Bible College & Seminary may be realized. Therefore, the college asks the faculty and staff (and their families) and the student body to refrain from the possession or use of alcoholic beverages, tobacco, and non-medical drugs whether on campus, as a part of any Baptist Bible College & Seminary activity, or privately in their own personal lives. (Student Handbook, pp. 7-8. See also Campus Security Policy)

Institutional Sanctions

Students who are in violation of these standards will be subject to discipline by the Student Affairs Board, with disciplines up to and including dismissal. An employee who is in violation of the above standards will be dismissed from his/her position.

Legal Sanctions

Drunken driving and drug abuse is against the law. Offenders (experimenter’s as well a as regular user) risk heavy fines and/or imprisonment. (See penalties below.)

Health Risks

The health risks of drug and alcohol use have been well documented. Continued use of drugs and/or alcohol can lead to dependence. Long-term drug and/or alcohol abuse can destroy a healthy body and mind. It can lead to organic brain damage, mental illness, or malnutrition. Failure to get attention for this behavior may lead to diseases or injuries, or even death. Risk of AIDS, hepatitis and other diseases increase if drugs are injected.

Help Available

An experienced team of counselors is available for people who are currently in need of help or who may still be overcoming struggles from the past. The Office for Student Development counseling staff include the following:

- Mr. Ted Boykin, M.Div., M.S. Counseling, Associate Dean
- Mrs. Carol King, M.A., Associate Dean
- Mr. Matthew Pollock, M.S., Counseling, Dean of Students
- Mrs. Faye Moore, M.S., Counseling

Federal Trafficking Penalties				
DRUG/SCHEDULE	QUANTITY	PENALTIES	QUANTITY	PENALTIES
Cocaine (Schedule II)	500 - 4999 gms mixture	First Offense : Not less than 5 yrs, and not more than 40 yrs. If death or serious injury, not less than 20 or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual Second Offense : Not less than 10 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual	5 kgs or more mixture	First Offense : Not less than 10 yrs, and not more than life. If death or serious injury, not less than 20 or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual. Second Offense : Not less than 20 yrs, and not more than life. If death or serious injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.
Cocaine Base (Schedule II)	28-279 gms mixture		280 gms or more mixture	
Fentanyl (Schedule II)	40 - 399 gms mixture		400 gms or more mixture	
Fentanyl Analogue (Schedule I)	10 - 99 gms mixture		100 gms or more mixture	
Heroin (Schedule I)	100 - 999 gms mixture		1 kg or more mixture	

Federal Trafficking Penalties continued

DRUG/SCHEDULE	QUANTITY	PENALTIES	
LSD (Schedule I)	1 - 9 gms mixture	10 gms or more mixture	2 or More Prior Offenses: Life imprisonment
Methamphetamine (Schedule II)	5 - 49 gms pure or 50 - 499 gms mixture	50 gms or more pure or 500 gms or more mixture	
PCP (Schedule II)	10 - 99 gms pure or 100 - 999 gms mixture	100 gm or more pure or 1 kg or more mixture	
Other Schedule III drugs	Any amount	First Offense : Not more than 10 years. If death or serious injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual. Second Offense : Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1.5 million if an individual, \$5 million if not an individual	
All other Schedule IV drugs	Any amount	First Offense : Not more than 5 years. Fine not more than \$250,000 if an individual, \$1 million if not an individual. Second Offense : Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if not an individual.	
Flunitrazepam (Schedule IV)	Less than 1 gm		
All Schedule V drugs	Any amount	First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual. Second Offense : Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.	

Federal Trafficking Penalties - Marijuana

DRUG	QUANTITY	1 st OFFENSE	2 nd OFFENSE*
Marijuana (Schedule I)	1,000 kg or more mixture; or 1,000 or more plants	Not less than 10 years, not more than life If death or serious injury, not less than 20 years, not more than life Fine not more than \$4 million if an individual, \$10 million if other than an individual	Not less than 20 years, not more than life If death or serious injury, mandatory life Fine not more than \$8 million if an individual, \$20 million if other than an individual
Marijuana (Schedule I)	100 kg to 999 kg mixture; or 100 to 999 plants	Not less than 5 years, not more than 40 years If death or serious injury, not less than 20 years, not more than life Fine not more than \$2 million if an individual, \$5 million if other than an individual	Not less than 10 years, not more than life If death or serious injury, mandatory life Fine not more than \$4 million if an individual, \$10 million if other than an individual
Marijuana (Schedule I)	more than 10 kgs hashish; 50 to 99 kg mixture more than 1 kg of hashish oil; 50 to 99 plants	Not more than 20 years If death or serious injury, not less than 20 years, not more than life Fine \$1 million if an individual, \$5 million if other than an individual	Not more than 30 years If death or serious injury, mandatory life Fine \$2 million if an individual, \$10 million if other than individual
Marijuana (Schedule I)	1 to 49 plants; less than 50 kg	Not more than 5 years	Not more than 10 years
Hashish (Schedule I)	10 kg or less	Fine not more than \$250,000, \$1 million other than individual	Fine \$500,000 if an individual, \$2 million if other than individual
Hashish Oil (Schedule I)	1 kg or less		

*The minimum sentence for a violation after two or more prior convictions for a felony drug offense have become final is a mandatory term of life imprisonment without release and a fine up to \$8 million if an individual and \$20 million if other than an individual.

ON-CAMPUS MEDICAL EMERGENCY NOTIFICATION POLICY AND PROCEDURES

Contact the receptionist by dialing "0" if using on-campus phone or **(570) 585-2400** from off-campus during business hours. After business hours call Safety and Security at **(570) 585-9200**. Have the following information available:

- * Individual's name
- * Nature of accident or injury
- * Exact location
- * Does nature of accident or injury appear to threaten life, limb or eyesight? If yes, receptionist dial "911."

MISSING STUDENT NOTIFICATION POLICY AND PROCEDURES

General Requirement:

Federal law under (34 CFR 668.46) requires that an institution that provides an on-campus student housing facilities must include a statement of policy and procedures regarding missing student notification. The following statement will help fulfill this requirement and provide important information on how the campus community should respond.

Students living on campus have the option to register a confidential contact person to be notified in the event a student is determined to be missing. Only authorized campus officials and law enforcement officers may have access to this information in the course of an investigation. Parents of dependent students under age of 18 will be notified.

General Notification Procedures:

1. Contact a member of the emergency response team. Call in the order given below:
 - A) Office of Student Development at ext. **9315** or **(570) 585-9315** from off-campus
 - B) Department of Campus Safety & Security at ext. **9200** or **(570) 585-9200** from off-campus
 - C) Business Office at ext. **9210** or **(570) 585-9210** from off-campus
2. Talk with any close friends of the student to find out if they know where the student is. If they do not know where the student is, find out anything you can about what the student has been doing for the past 24-48 hours and what kind of mental state he or she was in.
3. Call local hospitals to see if the student has been seen in the Emergency Room. If the student was traveling to a different area, contact hospitals that area.
4. Gathering critical information on the student, to include:
 - A) Full name
 - B) Date of birth, including year
 - C) Physical description, what he or she was last seen wearing
 - D) Any medical or mental conditions
 - E) Any medications the student is taking
 - F) Any special interests of the student
 - G) Any other pertinent circumstances and information.
5. The Office of Student Development will be responsible to contact the student's parents (as appropriate) and to contact local police (with parent involvement) if the student has been missing for 24 hours or more.

Student Responsibility

The cooperation of the entire campus community is critical to the safety and protection both of individuals and property. It is essential that everyone follows established regulations and takes simple precautions to avoid problem situations.

CRIME STATISTICS

Crime Definitions:

Arson - Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, public building, motor vehicle or aircraft, personal property of another, etc.

Aggravated Assault - An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death of great bodily harm.

Burglary - The unlawful entry of a structure to commit a felony or a theft. For reporting purposes, this definition includes: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Hate crimes - Is a crime against a person or property motivated by bias toward race, religion, ethnicity/national origin, disability, or sexual orientation. Current regulations have added the crimes of larceny, theft, simple assault, intimidation, and destruction/damage/vandalism of property in addition to the other categories previously required.

Manslaughter - Criminal Homicide by Negligence - The killing of another person through gross negligence.

Motor Vehicle Theft - The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned; includes joyriding.)

Murder - Criminal Homicide and Non-negligent Manslaughter: The willful (non-negligent) killing of one human being by another. Divided into two classes: lawful and unlawful.

Robbery - The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses (Forcible and Non-Forcible) -

Forcible: Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Includes rape, sodomy, and sexual assault with an object or forcible fondling.

Non-forcible: Unlawful, non-forcible sexual intercourse. Includes incest and statutory rape.

Policies concerning the security of and access to campus facilities.

Access to the campus facilities is open during the day and locked during the night. The normal business hours of the campus are 8 AM to 5 PM. During this time, the Director of Safety & Security is available for any campus security needs. From 5 PM to 8 AM, there are Campus security officers making rounds on the Campus, securing all facilities, and they are also available for any security needs that may arise.

Policies regarding procedures to report crimes committed on campus, criminal actions or other emergencies and institution's response to such.

In compliance with the Federal Bureau of Investigation's Uniform Crime Reporting System as amended by the Hate Crime Statistics Act and Title II of Public Law 101-542, as amended, in the Crime Awareness and Campus Security Act of November 3, 1999, Baptist Bible College and Seminary annually prepares, publishes, and distributes the following information to all current students and employees, and to any applicant for enrollment or employment, upon request.

Baptist Bible College & Seminary provides a Resident Director for each on-campus dormitory. Resident Directors collect information regarding criminal conduct or emergencies and present this information to the Office for Student Development for necessary action. Additionally, the College Director of Safety & Security located in this office is available for the appropriate handling of criminal conduct and emergency related information.

Three-Year Summary of Campus Crime Statistics									
	2008			2009			2010		
	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice
Murder & Non-Negligent Manslaugh-	0	0	0	0	0	0	0	0	0
Sex Offenses (Forcible & Non-Forcible)	0	0	0	1	0	0	1	0	0
Robbery	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	0	0	0	0	0	0
Burglary	9	9	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0
Larceny	7	7	0	16	16	0	11	11	0

Three-Year Summary of Persons Arrested or Persons Referred for Campus Disciplinary Action for On-Campus Crimes									
	2008			2009			2010		
	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice	Offenses/ Attempts	Occurred in Dormitories	Offense due to prejudice
Liquor Law Violations	0	0	0	4	0	0	4	0	0
Drug Law Violations	0	0	0	0	0	0	0	0	0
Illegal Weapons Possession	0	0	0	0	0	0	0	0	0

COLLEGE BUILDING AND MAINTENANCE PROGRAM

Each building on campus is checked routinely by Campus Safety & Security and Maintenance staff. This check includes an inspection of landscaping, grounds keeping, preventive maintenance, indoor and outdoor lighting, fire code compliance, door and window security, etc.

A routine inspection of all exterior parking lights and emergency phones is also conducted. Maintenance staff respond immediately to reports of potential safety and security hazards, such as broken windows and locks, and repairs are made as quickly as possible.

SEXUAL ASSAULT PREVENTION AND RESPONSE

Reporting an incident:

Sexual assault is defined as any sexual act directed against another person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. It is an extreme form of sexual misconduct and abuse and will be considered a serious offense by the College. Any use of threat or force to obtain such sexual contact is illegal and may be reported to the appropriate law enforcement officials where the assault occurred.

The College strongly encourages any person who has been sexually assaulted either on- or off-campus to contact the South Abington Township Police Department immediately. Assistance in notifying the appropriate Law Enforcement Agency and school personnel can be obtained from the Campus Safety & Security or Student Development Office. Time is a critical factor in reporting an incident, as evidence collection and preservation is a key factor in providing proof of the criminal offense. If the victim would like to obtain counseling, services are available through on-campus counselors or victims can be referred to off-campus providers. Sexual offenses should be reported as follows:

- Incidents within South Abington Township to include on-campus: contact **911** first or the South Abington Township Police Department at **(570) 586-2111**.
- Incidents outside the township: contact **911** first or the Lackawanna County Sheriff's Office at **(570) 963-6719** to request a deputy.
- Campus Safety & Security: **(570) 585-9200** or **9200** from on Campus.
- Associate Dean: College campus - **(570) 585-9315** or **9315** from on Campus.

It should be stressed that contacting the police or victim's assistance center does not automatically obligate the victim to prosecute. However, filing a report will do the following:

- Assure that a victim of sexual assault receives the necessary medical treatment and tests.
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam).
- Assure the victim has access to confidential counseling from counselors specially trained in the area of sexual crisis intervention.

EMERGENCY NOTIFICATION PROCEDURES

In the event it becomes necessary to make a campus-wide notification due to an emergency or dangerous situation involving an immediate threat to health or safety of students and employees, the College will without delay initiate the Emergency Notification System. This procedure will be used unless issuing the notification will, in the professional judgment of responsible authorities, compromise the efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Emergency Notification Procedures may be initiated by but are not limited to notifications for campus closings or delays due to inclement weather (blizzards, tornados, floods, etc...), campus-wide power failures, building evacuations, fires/explosions, contagions, and potential or actual acts of violence on campus. Notifications will be initiated by the **Director of Safety & Security** or by the **Vice President of Business and Finance**.

Dangerous or threatening situations should be reported to the College Emergency Response Team. Contact should be made in the following order:

- Department of Campus Safety @ 9200 (on campus) or (570) 585-9200 (off campus)
- Business Office @ 9210 (on campus) or (570) 585-9210 (off-campus)
- Office of Student Development @ 9315 (on campus) or (570) 585-9315 (off campus)
- Development Office @ 9301 (on campus) or (570) 585-9301 (off campus)

Provide the nature of the emergency or threat, time, location, any deaths/injuries, and any other relevant information pertaining to the situation.

In circumstances where an immediate alert is not required, notifications will typically be limited to use of campus-wide e-mail. These less-threatening situations could include reports of vandalism, thefts from vehicles or other suspicious activity where it may be prudent to alert the campus population to take precautions to prevent further incidents. Notifications will be transmitted by the following means:

- Campus paging system, which will provide immediate contact to all phones on the Local Area Network. These phones are located in all administrative buildings
- Campus-wide e-mail notification to all employees and students
- Person-to-person notification by the placement of security personnel at key areas located throughout campus

Notifications to the surrounding community will be made by the College Executive Director of Communications. The Emergency Notification System will be tested for effectiveness annually.

FIRE SAFETY AND PREVENTION

In compliance with the Higher Education Opportunity Act, the College maintains a “fire log” and publishes an Annual Fire Safety Report. A fire is defined as “Any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.” The Director of Safety and Security is the designated coordinator for the campus and is responsible for training and overall supervision of evacuation.

Basic Fire Response Procedures:

- Call 911 Immediately
- Sound the fire alarm/notify occupants by knocking on doors and shouting as you leave
- Faculty/staff members in a class, office, library or chapel at the time of the alarm are responsible for the students in that room
- Resident Director’s are to oversee the evacuation of students in residence halls in a quick and orderly manner according to the building exit plan
- Employees are responsible to ensure that all windows are closed, lights are off, and the door is closed in the room from which they are exiting.
- Upon evacuation, students are to proceed immediately to the grassy area in front of the building being evacuated. For Jackson Hall, students should congregate on the lake side of the building. Zone marshals are to report to the Director of Safety and Security on the status of the evacuation from their area
- No one should re-enter the building until permitted by authorized authorities

Fire Safety Equipment for All On-Campus Residence Halls

Residence Hall	Central Alarm System	Full sprinkler system	Automatic Communication w/ Fire Dept.	Smoke Detection System	Fire Extinguisher	Fire Evacuation Plans Posted & Training Conducted	Drills Conducted Annually
Thomson	Y	N	N	Y	Y		
Vibbard	N	N	N	Y	Y		
Fletcher	Y	N	N	Y	Y		
Loescher	Y	N	N	Y	Y		
Ketcham	N	N	N	Y	Y		
Christen	N	N	N	Y	Y		
Carter	Y	N	N	Y	Y		
Commons	N	N	N	Y	Y		
Barndollar	Y	N	N	Y	Y		
Woolsey	N	N	N	Y	Y		
Ridley	Y	N	N	Y	Y		
Shaffer	Y	N	N	Y	Y		

Fire-related Statistics for Resident Hall Facilities

Unintentional Fire Cause	Thomson	Vibbard	Fletcher	Loescher	Ketcham	Christen
Cooking	0	0	0	0	0	0
Smoking materials	0	0	0	0	0	0
Open Flames	0	0	0	0	0	0
Electrical	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0
Hazardous Products	0	0	0	0	0	0
Machinery/ Industrial	0	0	0	0	0	0
Natural	0	0	0	0	0	0
Other	0	0	0	0	0	0
Intentional Fire	0	0	0	0	0	0
Undetermined Fire	0	0	0	0	0	0
Fire Deaths	0	0	0	0	0	0
Fire Injuries*	0	0	0	0	0	0
Value of fire-damaged property	0	0	0	0	0	0

Unintentional Fire Cause	Carter	Commons	Barndollar	Woolsey	Ridley	Shaffer
Cooking	0	0	0	0	0	0
Smoking materials	0	0	0	0	0	0
Open Flames	0	0	0	0	0	0
Electrical	0	0	0	0	0	0
Heating Equipment	0	0	0	0	0	0
Hazardous Products	0	0	0	0	0	0
Machinery/ Industrial	0	0	0	0	0	0
Natural	0	0	0	0	0	0
Other	0	0	0	0	0	0
Intentional Fire	0	0	0	0	0	0
Undetermined Fire	0	0	0	0	0	0
Fire Deaths	0	0	0	0	0	0
Fire Injuries*	0	0	0	0	0	0
Value of fire-damaged property	0	0	0	0	0	0

Fire Log

The College maintains a log of any fire that occurred in an on-campus student residence facility. This log is open to inspection during normal business hours; and is maintained in the Campus Safety and Security office located in the Office of student Development, and includes the information presented in this report.

For further questions pertaining to fire safety on campus, please contact the Director of Security at 9213 on-campus or (570) 585-9213 off-campus. The Chinchilla Hose Company is also active in conducting fire safety inspections of all campus buildings.