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# 2010-2011 Verification Notice

Your Free Application for Federal Student Aid (FAFSA) has been selected by the Federal Government for review in a process called "Verification". In this process Baptist Bible College & Seminary (BBC&S) must compare information from your FAFSA with signed copies of your and your spouse's 2009 Federal tax returns, W-2 Forms and other financial documents. The law says that we must ask you for this information before awarding Federal aid. If there are differences between your application information and your financial documents BBC&S is required to file corrections electronically on your Student Aid Report (SAR). Overpayments of Federal Aid (Title IV) will be referred to the Department of Education for resolution.

All financial aid cannot be awarded until verification is complete. Financial aid will be delayed, or possibly forfeited if verification documents are not completed and returned.

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## What we need from you...

Please send us signed copies of the following items so that we can complete your Verification:

- Student's 1040 Tax Return
- Student's W-2 OR 1099 Form
- Spouse's 1040 Tax Return *(if filed separately from student's)*
- Spouse's W-2 Form OR 1099 Form
- Verification Worksheet *(enclosed)*
- Untaxed and Other Income Verification *(enclosed)*

*\* Please note that these documents are from the 2009 year since you are completing Verification for the 10-11 school year.*

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## Please make sure that all documents are signed and sent to:

Baptist Bible College  
Student Financial Services  
538 Venard Road  
Clarks Summit, PA 18411  
or Fax: 570.587.8045

If you have any questions please e-mail us: [financialaid@bbc.edu](mailto:financialaid@bbc.edu)

Thank you for your cooperation in this process!

